

19 DEC 2013



Mr Justin Greenaway
SWEEEP-Kuusakoski Ltd
Gas Road
Sittingbourne
Kent
ME10 2QB

Our ref: WEE/BB0002ZS/ATF

Your ref:

Date: 12 December 2013

Dear Mr Greenaway

**The Waste Electrical and Electronic Equipment Regulations 2013
Notification of grant of approval of an authorised treatment facility**

We have considered your application for approval as an authorised treatment facility (AATF) under the Waste Electrical and Electronic Equipment Regulations 2013 and hereby grant approval to **SWEEEP-Kuusakoski Ltd** to operate as an AATF at the following site only :

Site name and address	Approval number
SWEEEP-Kuusakoski Ltd Gas Road Sittingbourne Kent ME10 2QB	WEE/BB0002ZS/ATF

Your approval is subject to the conditions of approval specified in Part 2 of Schedule 11 to the Regulations at the approved site listed above. A copy of these conditions is attached.

Your approval is valid from 1 January 2014 and ends on 31 December 2014, unless it is otherwise suspended or cancelled. The approval applies only to the named operator for the specified approved site. You must notify us immediately, in writing, of any changes to the details submitted with your application.

This approval applies only to the legal entity named in this letter. If this changes then your approval will be deemed to be cancelled and you must make a new application for approval. If you cease to be an authorised treatment facility your approval will also be deemed to be cancelled.

The approval allows you to issue evidence notes for waste electrical and electronic equipment (WEEE) which you received at this site and which is subsequently re-used, treated, recovered or recycled.

This approval does not replace any other environmental authorisation(s) that you may have for the site. You must continue to comply with these and other relevant legislation.

AATFs wishing to be approved for the next compliance period (1 January – 31 December 2015) and to have their approval run continuously, should apply to the Environment Agency using the relevant application forms before 30 September 2014.

If you have any specific queries about your approval or general queries regarding the WEEE Regulations please contact 03708 506 506 and ask to speak to a member of the Producer Responsibility Regulatory Services (PRRS) team.

Yours sincerely

A handwritten signature in black ink, appearing to read "David Ramsey". The signature is fluid and cursive, with a long, sweeping underline.

David Ramsey

**Regulatory Team Leader
Producer Responsibility Regulatory Services**

**Waste Electrical and Electronic Equipment Regulations – 2013 - Schedule 11 –
Part 2.**

Conditions of approval of authorised treatment facilities.

(Please note that for the 2014 compliance year you do not need to comply with Paragraphs 23 and 24. You are still required to comply with all other paragraphs for the 2014 compliance year)

9. An evidence note for treatment will only be issued with respect to WEEE that has arisen as waste in the United Kingdom and that has been received for treatment at an AATF.

10. An evidence note for reuse as a whole appliance will only be issued with respect to WEEE from private households that—

(a) has been deposited at a designated collection facility; or

(b) has been returned under regulation 43 or 52 and has not been deposited at a designated collection facility.

11. The amount of WEEE recorded on an evidence note will be recorded in tonnes but any fraction of a whole tonne will be recorded in kilograms and such a fraction will be—

(a) rounded up to the nearest whole kilogram where the part kilogram is 0.5 or more; and

(b) rounded down to the nearest whole kilogram where the part kilogram is less than 0.5.

12. Where—

(a) the result of rounding up under paragraph 3(a) is 1000 kilograms, or

(b) the result of rounding down under paragraph 3(b) is 0 kilograms, the total amount will be recorded in tonnes.

13. Duplicate copies of any evidence note issued by the operator of the AATF will be retained by that operator of the AATF and made available for inspection by the appropriate authority at all reasonable times.

14. An evidence note will not be issued by an operator of an AATF for more than the total amount of WEEE received in the relevant approval period.

15. An evidence note will not be issued by an operator of an AATF in respect of any WEEE that has previously been treated by another AATF.

16. An evidence note for reuse as a whole appliance will not be issued by an operator of an AATF—

(a) for more than the total amount of WEEE received for reuse as a whole appliance by, or on behalf of, that AATF in the relevant approval period; or

(b) for any WEEE in respect of which evidence of reuse has been issued by another AATF or an approved exporter.

17. An evidence note will only be issued by an AATF in a format approved by the Secretary of State.

18. An AATF will not issue an evidence note in relation to non-obligated WEEE.

19. An evidence note will only be issued by an operator of an AATF to—

(a) an operator of a scheme; or

(b) a producer or authorised representative to whom regulation 14(10) applies.

20. An evidence note which relates to—

(a) WEEE received for treatment, recovery or recycling in any relevant approval period; or

(b) WEEE that is reused as a whole appliance and has been deposited at a designated collection facility or returned under regulation 43 or 52 in any relevant approval period, will not be issued by an operator of an AATF after 31st January in the year immediately following the end of that relevant approval period.

21. Where WEEE is treated at an AATF and is subsequently exported, it must be exported by an approved exporter.

22. From 1st January 2014 until 31st December 2015 WEEE treated at the relevant AATF will meet the following targets—

(a) for WEEE that falls within categories 1 and 10 of Schedule 1—
(i) at least 80% recovery by the average weight in tonnes of the equipment;

(ii) at least 75% reuse and recycling of components, materials and substances by the average weight in tonnes of the equipment;

(b) for WEEE that falls within categories 3 and 4 of Schedule 1—
(i) at least 75% recovery by the average weight in tonnes of the equipment;

(ii) at least 65% reuse and recycling of components, materials and substances by the average weight in tonnes of the equipment;

(c) for WEEE that falls within categories 2, 5, 6, 7, 8 and 9 of Schedule 1—
(i) at least 70% recovery by the average weight in tonnes of the equipment;

(ii) excluding gas discharge lamps and LED light sources, at least 50% reuse and recycling of components, materials and substances by the average weight in tonnes of the equipment;

(d) for gas discharge lamps and LED light sources, at least 80% reuse and recycling of components, materials and substances by the average weight in tonnes of the lamps.

23. From 1st January 2016 until 31st December 2018 WEEE treated at the relevant AATF will meet the following targets—

- (a) for WEEE that falls within categories 1 and 10 of Schedule 1—
 - (i) at least 85% recovery by the average weight in tonnes of the equipment,
 - (ii) at least 80% reuse and recycling of components, materials and substances by the average weight in tonnes of the equipment;
- (b) for WEEE that falls within categories 3 and 4 of Schedule 1—
 - (i) at least 80% recovery by the average weight in tonnes of the equipment,
 - (ii) at least 70% reuse and recycling of components, materials and substances by the average weight in tonnes of the equipment;
- (c) for WEEE that falls within categories 2, 5, 6, 7, 8 and 9 of Schedule 1—
 - (i) at least 75% recovery by the average weight in tonnes of the equipment,
 - (ii) excluding gas discharge lamps and LED light sources, at least 55% reuse and recycling of components, materials and substances by the average weight in tonnes of the equipment;
- (d) for gas discharge lamps and LED light sources, at least 80% reuse and recycling of components, materials and substances by the average weight in tonnes of the lamps.

24. From 1st January 2019 WEEE treated at the relevant AATF will meet the following targets—

- (a) for WEEE that falls within categories 1 and 4 of Schedule 3—
 - (i) at least 85% recovery by the average weight in tonnes of the equipment,
 - (ii) at least 80% reuse and recycling of components, materials and substances by the average weight in tonnes of the equipment;
- (b) for WEEE that falls within category 2 of Schedule 3—
 - (i) at least 80% recovery by the average weight in tonnes of the equipment,
 - (ii) at least 70% reuse and recycling of components, materials and substances by the average weight in tonnes of the equipment;
- (c) for WEEE that falls within categories 5 or 6 of Schedule 3—
 - (i) at least 75% recovery by the average weight in tonnes of the equipment,

(ii) excluding gas discharge lamps and LED light sources, at least 55% reuse and recycling of components, materials and substances by the average weight in tonnes of the equipment;

(d) for WEEE falling within category 3 at least 80% reuse and recycling of components, materials and substances by the average weight in tonnes of the lamps.

25. The operator of the AATF will comply with the requirements of regulation 66.

26. The operator of the AATF has systems and procedures in place to ensure that data included in reports produced under regulation 66 are accurate.

27. Where the operator of an ATF has submitted an application for approval under regulation 61(1) which was accompanied by the fee specified in regulation 65(1)(a) and he subsequently issues evidence notes for in excess of 400 tonnes of WEEE in the approval period to which the application relates, the operator of that ATF must pay the fee specified in regulation 65(1)(b) within 28 days of the date on which the first evidence note which exceeded 400 tonnes is issued in the relevant approval period, less the amount of the fee already paid which is specified in regulation 65(1)(a).

Reporting

An operator of an AATF or an approved exporter shall provide quarterly reports to the appropriate authority

- by 30th April 2014 (Quarter 1: 1st January 2014 to 31st March 2014)
- by 31st July 2014 (Quarter 2: 1st April 2014 to 30th June 2014)
- by 31st October 2014 (Quarter 3: July 1st 2014 to September 30th 2014)
- by 31st January 2015 (Quarter 4: 1st October 2014 to 31st December 2014.)

The report submitted by the 31st January should include details of all other quarterly reports for the compliance period.

Reporting

66.—(2) During the transitional period, the reports referred to in paragraph (1) will, include details of—

(a) in the case of an AATF—

(i) the total amount in tonnes of WEEE received for treatment under these Regulations, and

(ii) the total amount in tonnes of WEEE delivered to another ATF for treatment under these Regulations,

(iii) where sub-paragraph (a)(ii) applies

(aa) the name and address of the operator of the ATF referred to in that subparagraph; and

(bb) the address of the ATF where the treatment referred to in that subparagraph was carried out;

(iv) the total amount in tonnes of WEEE in respect of which evidence of reuse as a whole appliance has been issued by that AATF under these Regulations,

(v) where sub-paragraph (iv) applies and the evidence relates to WEEE that has not been received at the premises of that AATF, the name and address of the reuse establishment or undertaking in receipt of that WEEE, and

(vi) where sub-paragraph (a)(i), (ii) or (iv) applies, details of the amounts in tonnes of WEEE will be provided by reference to the following categories—

(aa) each of the categories listed in Schedule 1 (excluding display equipment, appliances containing refrigerants, gas discharge lamps, LED light sources and photovoltaic panels),

(bb) display equipment,

(cc) appliances containing refrigerants,

(dd) gas discharge lamps, and LED light sources; and

(ee) photovoltaic panels

and in the case of each category will specify the amount in tonnes of WEEE from private households, WEEE from users other than private households and from or on behalf of which scheme it was received;

(b) in the case of an approved exporter, the total amount of WEEE in tonnes received and the total amount of WEEE in tonnes exported for reuse as a whole appliance, treatment, recovery or recycling by reference to the following categories—

(i) each of the categories listed in Schedule 1 (excluding display equipment, appliances containing refrigerants, gas discharge lamps, LED light sources and photovoltaic panels),

(ii) display equipment,

(iii) appliances containing refrigerants,

(iv) gas discharge lamps and LED light sources, and;

(v) photovoltaic panels

and in the case of each category will specify the amount in tonnes of WEEE from private households, WEEE from users other than private households and from or on behalf of which scheme it was received; and

(c) in relation to each scheme to whom an evidence note has been issued—

(i) the name of the scheme; and

(ii) the total tonnage of WEEE stated in all evidence notes issued to that scheme.

(3) In addition to the requirements in paragraph (2), the reports referred to in paragraph (1) will include details of the total amount in tonnes of non-obligated WEEE received by the AATF or approved exporter and will also specify the total amount in tonnes of non-obligated WEEE received by the AATF that was retained by the operator of a designated collection facility under regulation 53, by reference to the following categories—

(a) each of the categories listed in Schedule 1 (excluding display equipment, appliances containing refrigerants, gas discharge lamps, LED light sources and photovoltaic panels);

(b) display equipment;

(c) appliances containing refrigerants;

(d) gas discharge lamps and LED light sources; and

(e) photovoltaic panels.

(4) In addition to the requirements in paragraph (2), the report referred to in paragraph (1)(d) will include all of the information provided in the quarterly reports that relate to the relevant approval period.

(5) From 1st January 2014 until 31st December 2015 an operator of an AATF or an approved exporter will allow the appropriate authority to assess whether the conditions in Schedule 11 part 2 paragraph 14 have been met during the relevant approval period.

Record keeping

67.— (1) An AATF or an approved exporter will maintain records that enable completion of the reports referred to in regulation 66(1), 66(2), 66(5), 66(6) and 66(7) for each quarter period in a relevant approval period.

(2) The records referred to in paragraph (1) will be kept for a period of at least four years commencing on the date on which any such record is made and will be made available to the appropriate authority on demand.

